



PERMIT NO. : PB-_____

Anyone who constructs, installs or modifies a connection to the sewer and/or the aqueduct must obtain a connection permit in advance.

PROCEDURE :

1. Complete this form;
2. Gather the required documents in addition to the request, if applicable;
3. Submit your request to the Inspection and Permits Division at the Town Hall Building or by email to the following address: permis@ville.chateauguay.qc.ca

PROJECT NAME AND LOCATION

Addressee : _____
 Lot or matriculation no. : _____

IDENTIFICATION OF THE APPLICANT

Name* : _____
 Addressee : _____
 City : _____ Province : _____ Postal Code : _____
 Phone : _____ Email : _____

IDENTIFICATION OF THE BUILDING OWNER

* *Check here if this is the same person as the applicant*
 Name : _____
 Addressee : _____
 City : _____ Province : _____ Postal Code : _____
 Phone : _____ Email : _____

IDENTIFICATION OF THE CONTRACTOR

Name : _____

PROJECT NATURE

Type of work :
 New connection Existing connection Repair or transformation of an existing connection
 Modification of interior plumbing

Intended use of the property:
 Residential – Single-family Commercial Industrial
 Residential - Multifamily Other (explain) : _____

Pipe(s) to be installed:	Diameter	Type	Slope
<input type="checkbox"/> Domestic	_____	_____	_____
<input type="checkbox"/> Rainfall	_____	_____	_____
<input type="checkbox"/> Aqueduct	_____	_____	_____

The applicant wishes to keep the excavation material Yes No

DECLARATION AND ENGAGEMENT

*The undersigned declares that the above information is complete and accurate and undertakes to notify the Public Works and Engineering Division (450-698-3174) from the date of commencement of work **and to not fill the trench** for the connection requested **before the inspection is carried out by the City** and in accordance with the instructions of its inspector. The undersigned also undertakes not to start any digging on his land before the public/municipal connection is made and to carry out the work in accordance with by-law G-014-17. Finally, the undersigned understands that this form does not constitute a permit or a certificate of authorization.*

Signature : _____ Date : _____ YYYY / MM / DD



PARTS AND DOCUMENTS THAT MAY BE REQUIRED

- Monitoring contract (*see appendix "A" of by-law G-014-17*);
- Copy of the contractor's RBQ license;
- Copy of the aqueduct attendant certificate (P6B);
- Copy of the CNESST registration certificate;
- Proof of insurance;
- Signaling plan;
- Fees relating to the request (payable by check to: Ville de Châteauguay);
- Other: _____

IMPORTANT:

To obtain a certificate of authorization, you must give us all the required documents, duly completed. Please note that incomplete or missing documents may delay the issuance of the certificate and that misleading information may void your request or render your certificate invalid.

The inspector will process the request only when it is complete and all the required documents have been provided. The inspector in the file reserves the right to require any other document enabling him to ensure the project's compliance.

When his plumbing is ready, the applicant must contact the Public Works Division at 450.698.3150 to open the valve, at the street line.

REQUEST PROCESSING TIME:

Please allow approximately ten (10) working days if the application is complete (all records) to allow the Engineering Division to validate and analyze the request.

COMPLETION TIME:

Construction work on the service connection must be carried out Monday to Thursday inclusively between 7 a.m. and 6 p.m. The owner and his contractor must have fully completed work, including surface repairs, within fifteen (15) working days of the start of work, otherwise, the City will apply without further notice, a penalty of \$ 500 (taken from the security deposit) for each day exceeding the deadline.

FOR CITY USE ONLY

Note:

Deposit required:

- \$1,000 for monitoring and administration fees (non-refundable);
- \$1,000 in security deposit (refundable 12 months after the end of the work).

Signature of responsible: _____ Date: _____
 Engineering division & project office

Installation of a new drinking water meter required at ICI (section to be completed by the City)

- Meter required (provided by the City and installed by the owner);
- Installation details given to the applicant with the permit;
- Backflow protection device (Dar) required by the applicant according to the plumbing code;
- The owner must notify the City when the installation of the meter and the Dar is done;
- Proof of installation by a certified plumbing contractor is required at the request of the City;
- A prior visit is necessary; the City will contact you to make an appointment.

Signature of responsible: _____ Date : _____
 Environmental hygiene division